

Board of County Commissioners
Leon County, Florida

2.14

Policy No. 93-20

Title: Vehicle Replacement

Date Adopted: 1/12/93

Effective Date: 1/12/93

Reference: _____
Statute, Ordinance, etc. (if applicable)

Policy Superseded: Vehicle Replacement Policy, Adopted during FY 82-83 Budget Workshops
Number, Title and Date Adopted (if applicable)

It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

The Vehicle Replacement Policy adopted by the Board of County Commissioners during FY 1982-83 budget workshops, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

In order to purchase County vehicles and equipment in a more efficient and cost-effective manner, the criteria attached to this Policy shall be employed by all County departments when considering replacements for County vehicles or equipment. These criteria are intended to serve as methodology for need analysis when a vehicle replacement is requested, and to downsize vehicles when appropriate. After the vehicle requested has met the criteria as attached to this Policy, an evaluation shall be made by the Fleet Management Division of Public Works to further determine the need for the unit. In certain categories, sub-compacts and/or compacts shall replace full size units. Vehicles which primarily transport only one driver shall be downsized to smaller fuel efficient units at the time of replacement. The State Contract shall be utilized as a pricing guideline.

The County shall convert to alternate fuels when documented evidence confirms that savings will be realized by such conversion.

AUTOS, LIGHT AND HEAVY TRUCKS

A. Criteria:

1. Model year: >5 years
2. Mileage > 75,000 miles (light) or 100,000 miles (heavy)
3. Repair Cost: > two-thirds of acquisition cost

B. Short List

1. Excessive repairs must exceed two-thirds of acquisition cost
2. and, must meet one additional criteria.

C. Final List

Vehicles will be evaluated on a graduated point scale. Any vehicle that meets or exceeds all of the above criteria will receive two bonus points.

D. Age

1. Less than seven years = 1 point
2. Eight to ten years = 2 points
3. Greater than ten years = 3 points

E. Mileage (percentage in excess of maximum 75,000 or 100,000 miles)

1. 0 to 10% = 1 points
2. 11% to 20% = 2 points
3. Greater than 21% = 3 points

F. Repair Cost (percentage in excess of two-thirds acquisition cost)

1. 0 to 14% = 4 points
2. 15% to 29% = 8 points
3. Greater than 30% = 12 points

G. Point Scale

1. 0 to 7 points = minimum required for consideration
2. 8 to 10 points = should be replaced
3. Greater than 10 points = priority replacement

Example: A 1986 Chevy Caprice with 82,500 miles, an acquisition cost of \$8500 and repairs totaling \$6,000 should be considered for replacement.

HEAVY EQUIPMENT **(Motor Graders, Bulldozers, Tractors & Excavators)**

A. Criteria:

1. Model year: >5 years
2. Hours: >5000 hours
3. Repair Cost: > two-thirds of acquisition cost

B. Short List

1. Excessive repairs must exceed two-thirds of acquisition cost
2. and, must meet one additional criteria.

C. Final List

Heavy equipment will also be evaluated on a graduated point scale. Any equipment that meets or exceeds all of the above criteria will receive two bonus points.

D. Age

1. Less than seven years = 1 point
2. Eight to ten years = 2 points
3. Greater than ten years = 3 points

E. Hours (percentage in excess of maximum 5,000 hours)

1. 0 to 10% = 2 points
2. 11% to 50% = 4 points
3. Greater than 51% = 6 points

F. Repair Cost (percentage in excess of two-thirds acquisition cost)

1. 0 to 14% = 2 points
2. 15% to 29% = 4 points
3. Greater than 30% = 6 points

G. Point Scale

1. 0 to 7 points = minimum required for consideration
2. 8 to 10 points = should be replaced
3. Greater than 10 points = priority replacement

Example: A 1986 Caterpillar G120 motor grader with 5500 hours, an acquisition cost of \$85,000 and repairs totalling \$64,147 should be considered for replacement.